

# MOOC Policy



  
**REGISTRAR**  
ATLAS SKILLTECH UNIVERSITY

## **MOOC POLICY**

### **A. Purpose**

The purpose of this policy is to provide a framework for the recognition and transfer of credits earned through Massive Open Online Courses (MOOCs) into the university's degree programs, in line with the guidelines provided by the University Grants Commission (UGC) SWAYAM regulations 2021.

### **B. Scope**

This policy applies to all students enrolled in MBA Programs under NEP-2020 at the university who wish to transfer credits earned through approved MOOC platforms into their degree programs.

### **C. Definitions**

- **MOOCs:** Massive Open Online Courses offered by recognized and accredited platforms.
- **SWAYAM:** Study Webs of Active Learning for Young Aspiring Minds, an Indian government initiative that provides an integrated platform for online courses.
- **Credit Transfer:** The process of recognizing and incorporating credits earned from external courses into the university's curriculum.

### **D. General Guidelines**

1. The SWAYAM notifies in January and July every year, of the list of the online learning Courses to be offered in the forthcoming Semester on its website <https://swayam.gov.in>.
2. The Director/Dean of the school shall identify the relevant SWAYAM courses that align with their existing programs and curriculum.
3. Each offered MOOC shall have an associated course coordinator duly assigned by the Director/Dean.

### **E. Course Selection and Approval**

1. Before floating the identified MOOC course among the students, the course should be approved by the Director of the school and subsequently by Director Assessment and Evaluation.
2. All students enrolled in the program must strictly follow a single mode of study and examination, which will either be through the SWAYAM platform or regular offline classes, as determined by the respective UTD/affiliated institution.
3. Students can opt for 12-16 weeks course equivalent to 3-4 credits under the mentorship of a faculty member as per MHRD MOOC's guidelines 11.1(J) issued by the MHRD vide its orders dated 11/03/2016).
4. The school should ensure that the syllabus of the chosen MOOC course should be

similar to an extent of at least 60% to the syllabus of existing Core/Elective/VAC/AEC/Other courses of the department.

5. Students are required to register for the MOOC on SWAYAM through the portal.
6. The faculty nominated by Director Assessment and Evaluation will track MOOC enrolments within the University. The Deans are responsible for ensuring that students and faculty are informed about the available online courses and other related information being shared SWAYAM from time to time.
7. The importance of online learning and credit transfer policy must be shared with the students at entry level by the concerned department/college. The same may be shared during the induction program for newly admitted students.

#### **F. Credit Transfer/Mobility of MOOCs**

1. Students who complete a SWAYAM MOOC and earn a passing grade must submit an official transcript or certificate issued by the SWAYAM platform to the Dean.
2. The following pattern will be followed for the distribution of credits and will apply to all students from Jan 2024 onwards:

S. No.	Course Duration	Credit Equivalence for Transfer of Credits
<b>UG/PG</b>		
1	4 Weeks	½ credit
2	8 Weeks	3 credits
3	12 Weeks	4 credits
<b>Ph.D.</b>		
1	4 Weeks	1 credit
2	8 and more Weeks	3 credits

#### **Grading System for SWAYAM-NPTEL Courses**

S. No.	Final Score on the SWAYAM-NPTEL Certificate	Grade awarded
1	90% and above	O
2	From 80% to 89%	A+
3	From 70% to 79%	A
4	From 60% to 69%	B+
5	From 50% to 59%	B
6	From 40% to 49%	C

3. The course offered to the students and its credits for MOOCs will be verified by the Dean and will be forwarded to the Director Assessment and Evaluation for further processing.
4. The earned credits (Inclusive of Minimum credits to be earned mentioned above) shall be accepted and transferred to the total credits of the concerned students by the University for Completion of his/her degree. Credits earned through MOOCs

will be incorporated in the mark sheet issued to the student by the Controller of Examination.

5. The university shall transfer the credit weightage to the students for the credits earned through MOOC courses in the ABC (Academic Bank of Credits) account of the student.

**6. Re-Examination:**

- i. The University will conduct examinations in the subsequent two semesters for the students who could not pass/appear in the end-term SWAYAM course exams (as per the UGC letter regarding: Framework for Universities to conduct Examinations for SWAYAM Courses, dated on 27<sup>th</sup> August, 2024).
- ii. Also, in cases where these MOOCs are not available in subsequent semesters, an equivalent course with at least 60% syllabus similarity may be chosen, with prior approval from the Dean.

**# As per the notification “Modalities of MOOC courses in the curriculum framework of 4-Year UG Programs (non-engineering) under NEP-2020” with Ref. No. Acad./2023/675 dated 09.11.2023**

**Important Notes:**

1. For further clarifications, Notifications “Credit Framework for Online Learning Courses through SWAYAM” (UGC Regulations dated 19/07/2016), “MHRD MOOC’s guidelines” (MHRD guidelines dated 11/03/2016) and “Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Mind (SWAYAM)” (UGC Regulation, 2021, dated 25/03/2021) may be referred.
2. Students are responsible for any fees associated with MOOC enrolment and examinations.
3. The university reserves the right to reject MOOC credit transfer applications if the course content does not meet academic standards or aligns poorly with the program curriculum.
4. This policy is subject to change based on revisions to the UGC Credit Framework or university regulations.

Director Assessment and Evaluation

